



Job Title:	Registered Professional Land Surveyor (RPLS)
Supervisor/Manager Designation:	Yes
Department:	RPLS
Competency Model:	Supervisor
Reports To:	Director of Shared Services
FLSA Status:	Exempt

Purpose:

This position manages the field activities of the organization in dual positions primarily from the office as the coordinator and may also supervise crews to include a party chief and instrument man. Develops survey department procedures and priorities within an established framework. Provides point of communication, bids and direction with/to small business clients.

Specific Position Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions as identified with an *.

- a. Searches legal records, survey records, and land titles to obtain information about property boundaries in areas to be surveyed
- b. Prepare and maintain sketches, maps, reports, and legal descriptions of surveys to describe, certify, and assume liability for work performed
- c. Direct or conduct surveys to establish tract or parcel boundaries
- d. Write legal descriptions for boundary surveys for use in deeds, leases, or other legal documents
- e. Prepare or supervise preparation of all data, charts, plots, maps, records, and documents related to surveys
- f. Compute geodetic measurements and interpret survey data to determine positions, shapes, and elevations of geomorphic and topographic features
- g. Direct and supervise topographic surveys conducted to determine shape, contour, location, elevation, and dimensions of land or land features
- h. Plan and conduct ground surveys designed to establish baselines, elevations, and other geodetic measurements
- i. Survey bodies of water to determine navigable channels and to secure data for construction of breakwaters, piers, and other marine structures
- j. Locate and mark sites selected for geophysical prospecting activities such as efforts to locate petroleum or other mineral products
- k. Direct aerial surveys of specified geographical areas
- l. Analyze survey objectives and specifications to prepare survey proposals or to direct others in survey proposal preparation
- m. Coordinate findings with the work of engineering and architectural personnel, clients, and others concerned with projects



- n. Train LSIT's, project managers, and CAD technicians on surveying procedures to ensure projects are completed efficiently and accurately while meeting any state regulations
- o. Develop criteria for survey methods and procedures to increase efficiency within the company and ensure all state statutes and regulations are adhered to.

Education and/or Experience

- Minimum of an Associates' degree in Land Surveying/Geomatics or relevant field, Bachelors' degree preferred
- 5+ years' experience with demonstrated increasing levels of responsibility
- Must hold the Registered Professional Land Surveyor designation
- Must have mastered good field note taking, managing a crew, running the equipment and training newer staff to familiarize and educate them on field surveying principles
- GPS knowledge and experience
- Must have as-built experience
- Proficient in AutoCAD Civil 3D Software
- Proficient with Trimble Business Center Software
- Knowledgeable in State Statutes & Regulations in states where licensed to practicing Land Surveying.
- Problem Solving/Analysis of data and land boundaries
- Ability to prepare maps, drawings and charts from field notes.
- Ability to understand and follow oral and written instructions and sketches.
- Self-motivated and self-directed
- Strong communication skills
- Proficient computer skills Microsoft Office Suite products including Word, Excel, and PowerPoint
- Attention to details, ability to multi-task
- Strong organization and prioritization skills
- Ability to thrive in fast-paced, changing environment

Responsibilities

- May oversee 2 to 4 survey crews comprised of as Party Chiefs, Rod Man and/or Instrument Man

Work Environment

This job primarily operates in a professional office environment and routinely uses standard office equipment. Outdoor work may be conducted at landfills, construction sites, and in traffic on occasion.

Physical Demands

Primarily in an office environment. Position requires the ability to conduct office duties to include the ability to see, hear, bend, squat, walk, and stand. Must be able to perform job duties in various terrain and climates. May be required to perform moderately strenuous tasks, such as lifting and carrying



instruments weighing up to 75 pounds over rough terrain. Incumbents may also be required to clear vegetation, dig holes, and pound stakes with hand tools.

Position Type / Expected Hours of Work

This is a full-time position. Days and hours of work are Monday through Friday. Occasional day or overnight travel may be required.

AAP/EEO Statement

Transglobal Services, LLC. provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, pregnancy or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.